

National ESG – Call for Open Board Positions (Fall 2021)

Positions begin April 2022

Vice President (Vice President/President/Past Present)

Six-year commitment (April 2022 – April 2028)

The Vice President (VP) enters a 6-year commitment, with rotation through 2 years each of Vice President, President, and Past President. The Vice President assists the President in the performance of the latter's duties, and in the absence or disability of the President, shall assume the latter's powers and duties as may be delegated by the President. Duties of the position of VP include, but are not limited to the following:

1. Attends the annual board meetings generally held in the spring in conjunction with SOPHE, and an executive committee meeting held during the fall.
2. Attends and helps run the ESG Annual Business Meeting generally held each spring in conjunction with the SOPHE Annual Meeting.
3. Serves as a member of the National Executive Committee and National Finance Committee.
4. May serve a 1 or 2-year term as a delegate or alternate to the CNHEO.
5. Chairs the Documents Committee. "It is the duty of the Documents Committee to review and suggest updates of the Honorary documents to the National Board of Directors. The documents reviewed include but are not limited to the Constitution, By-Laws, Initiation Manual, Officer Handbook and brochures. It is also the duty of the Documents Committee to develop and implement policies and procedures regarding the use of technology." (Constitution, Section I. H.).
6. Makes regular contributions to the national ESG newsletter, The Vision, (published on the ESG web site each September and April).
7. Participates in the planning and implementation of at least one ESG program or activity held at the Annual Meeting or at other health education national conferences (ASHA, AAHE, SOPHE).
8. Serves on the Nominations and Election Committee to seek nominations and create the ballot for the election of the elective officers of the Honorary.
9. Submits an annual report pertaining to the actions of this office at the national meeting of the BOD in February. This report is due no later than 2 weeks prior to the Annual Board Meeting.
10. Writes award citations if making nominations.
11. Reviews all new chapter petitions and votes to support or not support the university's petition by way of the petition ballot.

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Professional Member At-Large (PMAL)

Two-year commitment (April 2022 – April 2024)

The Professional Member-At-Large (PMAL) board members are elected each odd and even year and enter a 2-year term. These members oversee the chapter and individual awards presented by the national office in addition to other appointed duties. Duties of this position include, but are not limited to the following:

1. Attend all annual board meetings held in conjunction with annual conferences, as well as the ESG Business Meeting held each spring.
2. Attend the Eta Sigma Gamma Annual Meeting held each spring in conjunction with the annual conference.
3. In conjunction with the President and Vice President, plan and coordinate the ESG professional meeting activities held in conjunction with annual conferences.
4. Coordinate and co-chair (with the other PMAL) the annual ESG Individual Awards and Chapter Awards process. One PMAL coordinates the individual awards process and the other coordinates the chapter awards process. Major responsibilities include coordinating external reviewers, securing nominations, examining applications, and selecting recipients of either individual or chapter awards.
5. Submits annual report pertaining to the actions of this position. This report is due prior to the annual board meeting.
6. Writes citations for chapter and individual awards.
7. Reviews all new chapter petitions and votes to support or not support the university's petition.
8. Any other duties delegated to the PMAL by the National President.

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Student Member At-Large (SMAL)

Two-year commitment (April 2022 – April 2024)

The Student Member-At-Large (SMAL) elected each odd year and enter a 2-year term on the National Board of Directors. Duties of this position include, but are not limited to the following:

1. Attend all annual board meetings held in conjunction with annual conferences, as well as the ESG Business Meeting held each spring.
2. Attend the Eta Sigma Gamma Annual Meeting held each spring in conjunction with the annual conference.
3. Chair an abstract review committee for ESG sponsored oral and poster sessions held in conjunction with annual conferences.
4. Serve as the co-chair for SOPHE's Student Engagement Workgroup. Through this role, the SMAL will plan and implement student focused events that will take place during the annual meeting.
5. Plan the annual T-Shirt exchange which takes place right after the ESG Business Meeting held in conjunction with the annual conference.
6. Maintain an active presence on ESG's social media pages and respond to comments and messages.
7. Edit and publish two issues annually of The Vision on-line newsletter.
8. Coordinate the Student Poster Session held in conjunction with annual conferences.
9. Submits annual report pertaining to the actions of this position. This report is due prior to the annual board meeting.
10. Reviews all new chapter petitions and votes to support or not support the university's petition.
11. Any other duties delegated to the SMAL by the National President.