



# QUICK GUIDE

## CHAPTER & ACTIVITY AWARDS

### AWARDS OVERVIEW

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Every chapter is strongly encouraged to submit for an award. It is easier than ever now. In April or May when chapters are preparing their Annual Reports, they can complete the relevant information for awards all in the same document!

All materials and information are available at [www.etasigmagamma.org](http://www.etasigmagamma.org) including the guide to Standards Interpretation and the Annual Report & Chapter Awards Application Form. For more information on end of year reporting please check the ESG website or contact the national office.

STEP 1 Use the checklist below to identify which of standards your chapter has met.

STEP 2 Once you have completed the checklist, look below to each award description and select the awards for which you are eligible.

STEP 3 When completing your Chapter Annual Report simply complete the corresponding application form and compile required documentation. Compile all documents and along with the Annual Report & Awards Form **save as one pdf file**. Then **submit everything with your Annual Report by June 1<sup>st</sup>** to the ESG executive director at [ExecutiveDirector@etasigmagamma.org](mailto:ExecutiveDirector@etasigmagamma.org).

## STANDARDS CHECKLIST

I. Standards for Chapter Management and Professional Development	Met
Standard # 1: Development and Implementation of Chapter Goals	
Standard #2: Professional Development Interpretation and Suggested Activities.	
Standard #3: Successful Recruitment and Retention of Members	
Standard # 4: Avenues for Chapter Communication	
Standard # 5: Chapter Funding	
Standard # 6: Leadership Training	
Standard # 7: Plan for the Transition of Duties and Responsibilities from Old to New Officers	
Standard # 8: One chapter activity shall involve at least 70% of the chapter members	
II. Standards for Health Education and Health Promotion	Met
Standard # 1: Demonstrate of the Use of Basic Theory & Principles of Learning Behavior and Program Planning	
Standard # 2: Activities Shall Have Measurable Goals and Objectives.	
Standard # 3: Activities Must Include Content, Resources and Materials, and Methods That Specifically Address the Goals and Objectives of the Activity and Needs and Interests of the Target Group.	
Standard # 4: All Activities Should be Evaluated from a Process and Impact Perspective.	
III. Standards for Health Education and Health Promotion Research.	Met
Standard #1: Research Designs Must Follow Those Used by the Health Education/Promotion Profession.	
Standard #2: Research Data Shall be Analyzed with Conclusions and Recommendations cited.	

The full description of each standard can be found at

<http://etasigmagamma.org/content/uploads/2013/03/StandardsandCriteria.pdf>

**CHAPTER AWARDS CRITERIA**

Chapter Excellence	Chapter Achievement	Chapter Recognition
<ul style="list-style-type: none"> <li>•3 activities               <ul style="list-style-type: none"> <li>•1 teaching</li> <li>•1 service</li> <li>•1 research</li> </ul> </li> <li>•8 Chapter Mgt. Standards</li> <li>•4 Hlth. Ed standards</li> <li>•2 Resarch standards</li> </ul>	<ul style="list-style-type: none"> <li>•3 activities               <ul style="list-style-type: none"> <li>•1 teaching</li> <li>•1 service</li> <li>•1 reseach</li> </ul> </li> <li>•6 Chapter Mgt. Standards</li> <li>•3 Hlth. Ed standards</li> <li>•2 Resarch standards</li> </ul>	<ul style="list-style-type: none"> <li>•2 activities               <ul style="list-style-type: none"> <li>•teaching, service or research</li> </ul> </li> <li>•5 Chapter Mgt. Standards</li> <li>•3 Hlth. Ed standards</li> <li>•If research activity must meet 2 Resarch standards</li> </ul>

**Chapter Excellence Award**

Any chapter with three activities (one in each area – teaching, service, and research) is eligible. The activities must meet all four Standards for Health Education and Promotion, the research project must meet both the Standards for Research, and the chapter must adhere to all eight of the Standards for Chapter Management and Student Professional Development.

**Chapter Achievement Award**

Any chapter with three activities (at least one service and one education) is eligible. The service and education activities must meet three of the four Standards for Health Education and Health Promotion; the research project must meet both the Standards for Research; and the chapter must adhere to six of the eight Standards for Chapter Management and Student Professional Development.

**Chapter Recognition Award**

Any chapter with two activities covering two of the three areas is eligible. The activities must meet three of the four Standards for Health Education and Health Promotion. The chapter must adhere to five of the eight Standards for Chapter Management and Student Professional Development. Research projects must meet both standards.

**If your chapter does not meet the criteria above for a chapter award, we encourage you to consider applying for the Activity of the Year Awards.**

**ACTIVITY AWARDS CRITERIA**



**Activity of the Year**

Any chapter may submit an activity for consideration as the Advocacy, Research, Service, or Teaching Activity of the Year. The activity must involve at least five Gammans from the chapter. Chapters may submit one activity in each category, but will only be eligible to win one award. In the case that one of two finalists for an Activity Award has been selected for the Chapter Excellence, Achievement or Recognition Award preference will be given to the other finalist.